



**University of the Incarnate Word
Office of Financial Assistance
Athletic Outside Aid Award Form**

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We have received notification that the student listed below has received an outside scholarship for UIW. The NCAA requires verification of the criteria that was used in the selection process for the scholarship recipient. **UIW cannot apply the scholarship to the student's account until the form has been completed by a representative from the scholarship organization and the full awarding criterion has been disclosed.**

Student Name _____ UIW ID _____

Scholarship Name _____ Scholarship Amount _____

Organization Name and Address _____

To be completed by a representative from the scholarship organization:

STEP 1: Confirm the Scholarship Awarding Criteria

Please check all statements that describe the characteristics of the award:

- ☐ The award does not have any relationship to athletics ability.
- ☐ The award is from an established and continuing program to aid students.
- ☐ The recipient's choice of institutions is not restricted by the donor of the aid.
- ☐ The awarding individual or organization and the donor of the aid are not representatives of UIW athletics interests or an athletic booster group of UIW.
- ☐ There is no direct connection between the donor and UIW.

STEP 2: Attach a copy of the scholarship application

Please attach a copy of the application for this scholarship to this form. If the student's scholarship application is not available, a copy of the general application for this scholarship is permissible. If there is not an application that is needed for consideration of this scholarship, please provide a letter of explanation on how the recipients of the scholarship are determined.

STEP 3: Complete the Donor Certification

Your signature on this form confirms your acknowledgement of the following:

- ☐ You have disclosed all of the awarding criteria used to issue the student this award.
- ☐ UIW will return the award to the donor if it is determined that it does not meet NCAA requirements.

Representative's Signature

Date

Representative's Printed Name

Representative's Email Address

Please submit form and documents via e-mail to finaid@uiwtx.edu.