

University of the Incarnate Word
4301 Broadway CPO #285, San Antonio, Texas 78209
(210) 829-6005

ADMISSIONS DECISION APPEAL PROCESS

Applicants denied admission to the University may appeal the decision by completing the appeal process. Appeals will be reviewed by appropriate administrators that may include the Director of Admissions, Dean of Student Success, Senior Director of Advising Services, and University Provost.

Admission Decision Appeal Process:

- Complete the bottom of this form.
- Submit any new information (i.e., updated transcripts, letters of recommendation, change in class ranking, SAT/ACT scores) that may support your appeal.
- Attach a typed personal statement indicating the circumstances to be considered in reviewing your appeal.
- Return this completed form, personal statement, and any new relevant information to the Office of Admissions. Documents should be submitted electronically to admissiondocs@uiwtx.edu or delivered to the Office of Admissions.
- Upon receipt of information, your appeal will be reviewed and you will be notified in writing of the final decision.

Student Name: _____ PIDM: _____

Address/City/State/Zip: _____

Preferred Phone Number: _____ (home / cell / work)

Email: _____

Term of Application (circle one): Fall Spring Summer 20_____

Student Signature: _____ Date: _____