

**New Veteran Student
Using VA Benefits**

UIW Military & Veteran Center

Phone:(210) 832-5651

Email: veterans@uiwtx.edu

**Submit Documents According to
VA Educational Benefit
Awarded**

Visit www.uiw.edu/military-veteran-services/

Submit in person or scan and email to
veterans@uiwtx.edu

For Benefit Eligibility Contact VA
1-888-442-4551

UIW Business Office

Phone:(210) 829-6043

Email: busad@uiwtx.edu

***Reminder: If you are less than 100% entitled to your CH 33 Post 9/11 GI Bill Benefit you will need to make payment arrangements with the Business Office for any remaining balances.**

VA Certification Request Form

Student will submit a VA Cert Form

EVERY SEMESTER attended while using

VA Educational Benefit

**SCO Audit
4 Business Days**

A School Certifying Official will audit courses to verify they are required for the obtainment of the degree

Degree Audit Issue

Courses with requirement in question

Certification

Approved Required Hours will be certified and reported to VA which determines attendance status with VA

**Degree Audit Issue
5-7 Business Days**

If a student is taking a course w/ requirement in question an SCO will reach out to UIW Advisor for clarification

Billing

Only CH 33 or Ch 31

Billing will occur after Add/Drop Date. Tuition will be paid directly to UIW 2-4 weeks after billing.

Denied Course

Student might be notified course is denied and not certifiable